**Minutes - CDS workgroup meeting *Friday, Aug 23, 2013***

***Next Meeting – Friday, Sept 6, 2013 10:00am PDT***

***Website*** <https://sites.google.com/site/pescedexchange/>

Attendees

1. Tim Calhoon (CCC)
2. John DiPirro (CSIS)
3. Lenny Robison (CCC)
4. Jason Brown (Parchment)
5. Kerry McNulty (Credentials)

Overview

* Reviewed CDS Network Process Components diagram revision by John.
* Addressed questions within the document and updated Narrative.
* Diagram will be added to be part of Narrative

Next Steps

1. Lou providing to John a short narrative
2. Need ‘use cases’ to further define workflow, business cases and close gaps
3. Need to discuss hosting and maintaining servers and how the system will be supported
4. Next meeting begin data modeling
5. Narrative for member organization responsibilities, server requirements, maintenance
6. Discuss underlying data structures
7. Review the Apereo Incubator Process and decide if it’s a good fit.
8. If appropriate, call Michael Sessa to discuss Apereo after the group makes a decision.
9. John will update <https://sites.google.com/site/pescedexchange/documents> with latest specifications